



<b>Job Title:</b>	In-House Healing Mentor	<b>Department:</b>	Programs
<b>Supervisor:</b>	IHH Team Lead/ED	<b>Last Updated:</b>	February 2022
<b>Job Overview:</b>			
<b>Purpose:</b>			
<p>The In-House Healing Mentor will work as a team member with all staff of NACM for the purpose of providing professional assessments of Relatives and selecting Relatives for intake purposes into different programs so affected. He/she will be under supervision of the In-House Healing Team Lead and/or Executive Director and will report accordingly. The In-House Healing Mentor will adhere to the policies and expectations of NACM in a professional manner.</p>			
<b>Main Job Tasks and Responsibilities</b>			
<ul style="list-style-type: none"> <li>• Responsible for providing culturally based counselling and treatment services</li> <li>• Responsible for providing one-to-one counselling sessions, engaging families, and groups in culturally based counselling sessions</li> <li>• Facilitate educational and culturally based activity sessions that involve cultural awareness, teachings, and ceremonies</li> <li>• Responsible for registering all relatives and prioritizing all referrals based on immediate safety and health needs of the relative</li> <li>• Determine the programming needs best suited to relatives needs</li> <li>• Must complete written assessment reports for each relative</li> <li>• Assist the Relative in developing a treatment plan and help in identifying major problem areas</li> <li>• Will utilize culturally based, Indigenous healing strategies that will enhance the Relative's healing process</li> <li>• Conduct on-going assessment and report on 'Counselling Session Notes'</li> <li>• Will advocate on behalf of the Relative</li> <li>• Knowledge of community resources, treatment centres, social services networking organizations</li> <li>• Maintain strict confidentiality guidelines regarding all relatives' conversations and referrals</li> </ul>			
<b>Education and Experience</b>			
<ul style="list-style-type: none"> <li>• Chemical Dependency Diploma or Related Certificates</li> <li>• Grade 12 High School Diploma and/or Equivalent</li> <li>• A combination of relevant education and experience will be considered.</li> <li>• Minimum of 2 years' experience working with Northern Communities and their members</li> <li>• Strong knowledge of addictions, with 5 years' experience working in the addictions field</li> <li>• 2 years of sobriety and a substance free lifestyle</li> <li>• Understanding of social factors that affect the health and well-being of relatives</li> </ul>			



I have read the job description and understand the duties and responsibilities as outlined and agree to comply with same. Additionally, I agree to maintain my integrity and professional standard of practice consistent with Native Addictions Council of Manitoba's Vision, Mission, Seven Sweetgrass Statements and Personnel Policies.

\_\_\_\_\_  
In-House Healing Mentor

\_\_\_\_\_  
Date

I certify that this is an accurate description of the duties and responsibilities of the position and that it forms the basis for this position. The employee has received a copy of this job description.

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date